

Purpose of Service

Community Safety includes coordination of the District Community Safety Strategy.

Performance Indicators and Service Standards

To meet the commitments of The Community Safety Partnership project plan.

The number of full time equivalent staff for this service is xxx.

2015/16 Actual £		2016/17 Estimate £	2017/18 Estimate £
15,287	Employees	18,900	100
3,774	Premises Related Expenditure	1,800	2,100
5,153	Transport Related Expenditure	3,600	1,200
48,987	Supplies & Services	24,700	44,200
17,656	Third Party Payments	4,100	4,100
0	Transfer Payments	0	0
5,350	Support Services	5,900	3,900
0	Capital Charges	0	0
<hr/> 96,207	Total Cost	<hr/> 59,000	<hr/> 55,600
67,567	External Income	33,100	33,100
0	Income from Internal Recharges	0	0
<hr/> 28,640	Net Expenditure	<hr/> 25,900	<hr/> 22,500

Service
 Division of Service
 Head of Service
 Head of Service

Leisure and Community Services
 Contract Management
 Head of Leisure and Community Services

Purpose of Service

To ensure that the Council's leisure facilities are managed in accordance with the contract specification and appropriate legislation.

Contract management is the Council's means to apply its policy of a customer driven service through its leisure facilities. At all times the aim is to ensure that the Council is both giving and receiving good value for money.

The number of full time equivalent staff for this service is xxx.

Performance Indicator and Service Standards

◇ Leisure contract run in accordance with specification and budget.

2015/16 Actual £		2016/17 Estimate £	2017/18 Estimate £
43,429	Employees	46,000	46,100
132,693	Premises Related Expenditure	78,800	77,000
5,264	Transport Related Expenditure	6,700	6,700
21,863	Supplies & Services	25,800	25,800
207,435	Third Party Payments	208,900	208,900
0	Transfer Payments	0	0
22,930	Support Services	23,200	23,900
581,276	Capital Charges	550,300	581,300
<u>1,014,890</u>	Total Cost	<u>939,700</u>	<u>969,700</u>
79,965	External Income	95,200	70,200
0	Income from Internal Recharges	0	0
<u><u>934,926</u></u>	Net Expenditure	<u><u>844,500</u></u>	<u><u>899,500</u></u>

Purpose of Service

This service includes Arts Development and Support with the aims:

- ◇ Increase active participation in the Arts
- ◇ Support local groups in building capacity and meeting local needs.
- ◇ Promote and encourage positive activities for children and young people.

In addition, support is provided through grant aid to promote opportunities across the District for local people and visitors to experience and understand the features and heritage of the area.

The number of full time equivalent staff for this service is xxx.

2015/16 Actual £		2016/17 Estimate £	2017/18 Estimate £
56,696	Employees	47,800	48,600
1,080	Premises Related Expenditure	1,200	1,500
5,443	Transport Related Expenditure	4,500	3,900
70,169	Supplies & Services	65,300	65,300
0	Third Party Payments	0	0
0	Transfer Payments	0	0
6,920	Support Services	7,600	7,900
0	Capital Charges	0	0
<hr/> 140,308	Total Cost	<hr/> 126,400	<hr/> 127,200
35,020	External Income	19,900	19,900
0	Income from Internal Recharges	0	0
<hr/> 105,288	Net Expenditure	<hr/> 106,500	<hr/> 107,300

Purpose of Service

There are a number of functions within this service:

- Administration of the Council's Capital grant scheme to improve community facilities as valuable community assets.
- Increase quality regarding access and sport and leisure opportunities; activities and facilities that support the development of increased participation in physical exercise.
- Develop sport and recreation across the District through partnership working, grant aid and direct participation with organisations and individuals.
- Manage the strategic position and development of recreational facilities ensuring Council owned leisure facilities are managed in accordance with its stated policies, Best Value, CPA and legislative controls
- Recognise the importance of play in the development of young people's social and physical skills and support the provision of safe, good quality play opportunities within the District

The number of full time equivalent staff for this service is xxx.

Performance Indicator and Service Standards

- ◇ Number of Leisure Centre visits

2015/16 Actual		2016/17 Estimate £	2017/18 Estimate £
180,330	Employees	142,000	143,300
12,706	Premises Related Expenditure	4,800	16,900
9,819	Transport Related Expenditure	12,000	11,300
43,868	Supplies & Services	25,100	25,100
0	Third Party Payments	0	0
1,442	Transfer Payments	1,700	1,700
29,340	Support Services	30,100	32,700
0	Capital Charges	0	0
<hr/> 277,504	Total Cost	<hr/> 215,700	<hr/> 231,000
56,580	External Income	10,600	21,600
0	Income from Internal Recharges	0	0
<hr/> 220,924	Net Expenditure	<hr/> 205,100	<hr/> 209,400

Service
Division of Service
Head of Service

Leisure and Community Services
Corporate Planning and Performance Review
Head of Leisure and Community Services

Purpose of Service

Corporate Planning is responsible for managing the Council's strategic and business planning processes, performance and risk management, and leading on equalities work. The team also has responsibility for some aspects of Information Management, including managing and monitoring Freedom of Information (FOI) and Environmental Information Regulations (EIR) requests, which includes providing support and guidance to Officers, and ensuring that both Councils comply with the Transparency Agenda.

2015/16		2016/17	2017/18
Actual		Estimate	Estimate
£		£	£
28,539	Employees	48,900	5,500
2,080	Premises Related Expenditure	2,500	2,900
1,917	Transport Related Expenditure	5,700	3,400
48,624	Supplies & Services	61,800	87,900
0	Third Party Payments	0	0
0	Transfer Payments	0	0
8,415	Support Services	11,400	9,200
0	Capital Charges	0	0
<u>89,575</u>	Total Cost	<u>130,300</u>	<u>108,900</u>
10,561	External Income	21,900	0
79,013	Income from Internal Recharges	108,400	108,900
<u><u>0</u></u>	Net Expenditure	<u><u>0</u></u>	<u><u>0</u></u>

Service
Division of Service
Head of Service

Leisure and Community Services
Tourism
Head of Leisure and Community Services

Purpose of Service

To manage Tourism in a way that contributes to the conservation of the environment, recognises that the great attraction of the District lies in its natural and built environment, generates employment and supports the local economy to which estimated tourism value is £260 million per annum.

The role of Tourism promotion is to establish and implement the strategic direction and actions by and through which we promote our tourism products locally, regionally, nationally and overseas. A balance is continuously sought between maximising the benefits and minimising the impact of tourism on the District.

The number of full time equivalent staff for this service is xxx

2015/16		2016/17	2017/18
Actual		Estimate	Estimate
£		£	£
88,892	Employees	109,400	111,700
2,820	Premises Related Expenditure	3,100	3,800
4,990	Transport Related Expenditure	11,000	11,200
87,256	Supplies & Services	102,200	70,700
0	Third Party Payments	0	0
0	Transfer Payments	0	0
33,470	Support Services	36,600	40,500
0	Capital Charges	0	0
217,428	Total Cost	262,300	237,900
37,238	External Income	41,400	9,700
0	Income from Internal Recharges	0	0
180,190	Net Expenditure	220,900	228,200

Service
Division of Service
Head of Service

Leisure and Community Services
Service Strategy & Regulation
Head of Leisure and Community Services

Purpose of Service

Service Strategy and Regulation represents activities that are not in themselves direct services but enable Leisure and Communities as a whole service to operate. This includes the management of the Service as a whole and staff training and development.

The number of full time equivalent staff for this service is xxx.

2015/16		2016/17	2017/18
Actual		Estimate	Estimate
£		£	£
55,730	Employees	81,200	115,300
1,240	Premises Related Expenditure	1,400	1,700
4,839	Transport Related Expenditure	5,800	5,700
29,219	Supplies & Services	42,800	43,100
0	Third Party Payments	0	0
0	Transfer Payments	0	0
7,430	Support Services	10,800	12,000
0	Capital Charges	0	0
<u>98,458</u>	Total Cost	<u>142,000</u>	<u>177,800</u>
59,074	External Income	53,600	71,100
0	Income from Internal Recharges	0	0
<u>39,383</u>	Net Expenditure	<u>88,400</u>	<u>106,700</u>

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Planning and Strategic Housing

Summary Revenue Expenditure 2016/2017 & 2017/2018

2015/16 Actual £		2016/17 Estimate £	2017/18 Estimate £
227,425	Development Control	140,100	239,600
212,030	Environmental Initiatives	239,000	242,500
577,923	Structure & Local Planning	534,800	543,600
10,103	Service Strategy & Regulation	6,800	4,200
109,469	Enabling Housing	127,700	99,000
<u>1,136,951</u>	Net Cost of Service	<u>1,048,400</u>	<u>1,128,900</u>

Planning and Strategic Housing Summary

Purpose of Service

Planning Services comprise the full range of statutory functions administered under the provisions of the Town and Country Planning Act 1990 (as amended). There are five main Divisions of Service under which related cost centres are grouped and these are referred to in more detail in the subsequent pages.

2015/16 Actual £		2016/17 Estimate £	2017/18 Estimate £
1,224,994	Employees	1,265,300	1,268,200
122,280	Premises Related Expenditure	129,700	158,000
82,791	Transport Related Expenditure	97,600	94,600
372,002	Supplies & Services	199,200	274,200
23,227	Third Party Payments	16,400	16,400
15,000	Transfer Payments	0	0
707,620	Support Services	779,000	760,600
11,784	Capital Charges	4,200	11,800
2,559,698	Total Cost	2,491,400	2,583,800
1,075,198	External Income	1,075,700	1,150,700
347,549	Income from Internal Recharges	367,300	304,200
1,136,951	Net Expenditure	1,048,400	1,128,900

Purpose of Service

The service comprises of Applications, Appeals and Enforcement. Applications is the core function of the Development Management Service, which is concerned with the processing, and determination of a wide variety of types of application submitted under the planning legislation dealing with approximately 2,000 applications annually. The Service also advises a range of individuals and bodies on a variety of planning matters.

The Appeals function involves defending planning decisions when they are challenged by way of appeals to the Secretary of State. Enforcement deals with both preventative enforcement in monitoring the implementation of planning permissions and reactive enforcement responds to complaints about alleged breaches of planning legislation.

The number of full time equivalent staff for this service is xxx.

Performance Indicators and Service Standards

- ◇ Percentage of major applications determined: 70% of in 13 weeks
- ◇ Percentage of minor applications determined: 85% of in 8 weeks
- ◇ Percentage of other applications determined: 93% of in 8 weeks

2015/16 Actual £		2016/17 Estimate £	2017/18 Estimate £
589,073	Employees	607,800	697,000
59,474	Premises Related Expenditure	61,600	73,700
40,900	Transport Related Expenditure	46,100	47,200
132,031	Supplies & Services	58,000	133,000
0	Third Party Payments	0	0
15,000	Transfer Payments	0	0
375,124	Support Services	404,300	389,600
11,784	Capital Charges	0	11,800
1,223,385	Total Cost	1,177,800	1,352,300
995,960	External Income	1,037,700	1,112,700
0	Income from Internal Recharges	0	0
227,425	Net Expenditure	140,100	239,600

Purpose of Service

This service covers Implementation and Conservation, which includes Built Environment Initiatives.

The Conservation section provides specialist assistance in the administration of relevant statutory provisions, particularly the Planning (Listed Buildings and Conservation Areas) Act 1990. It provides support and advice in relation to Conservation areas and listed buildings. Built Environment Initiatives is concerned with design character and quality within the built environment providing support and advice on a range of proposals including the implementation of the major development areas, and advice to the Council upon design generally.

The number of full time equivalent staff for this service is xxx.

2015/16		2016/17	2017/18
Actual		Estimate	Estimate
£		£	£
105,806	Employees	113,100	108,300
10,130	Premises Related Expenditure	10,700	13,400
8,635	Transport Related Expenditure	10,100	10,100
36,345	Supplies & Services	37,900	49,300
0	Third Party Payments	0	0
0	Transfer Payments	0	0
51,967	Support Services	67,200	61,400
0	Capital Charges	0	0
212,883	Total Cost	239,000	242,500
853	External Income	0	0
0	Income from Internal Recharges	0	0
212,030	Net Expenditure	239,000	242,500

Purpose of Service

To prepare local development documents (LDDs) and monitor their subsequent implementation.

In preparing local development documents, undertake effective consultation and prepare and maintain a robust evidence base.

To advise and assist relevant neighbourhood bodies in relation to the preparation of neighbourhood plans.

To advise the Council and its customers on all aspects of spatial planning policy at the national, sub-regional and local level.

The West Oxfordshire Local Plan 2011 was adopted in June 2006. It will be replaced by a new local plan (currently in preparation) and any other development plan documents that follow on.

The number of full time equivalent staff for this service is xxx

Performance Indicators and Service Standards

- ◇ Preparation of Local Development Documents (LDDs) in accordance with the timetable set out in the published Local Development Scheme (LDS)
- ◇ To monitor and report on the progress and effectiveness of planning policy
- ◇ To contribute towards securing the Council's annual target for new affordable housing
- ◇ To contribute towards the Council's aims in relation to the protection and enhancement of the environment
- ◇ To contribute towards the Council's implementation of the Localism Act in particular those aspects relating to spatial planning.
- ◇ To promote and deliver sustainable economic development and effective business support.
- ◇ To provide advice and support on landscape and tree-related matters including the determination of applications as appropriate.

2015/16		2016/17	2017/18
Actual		Estimate	Estimate
£		£	£
316,669	Employees	327,700	348,100
21,840	Premises Related Expenditure	23,000	28,400
20,896	Transport Related Expenditure	23,900	24,800
97,450	Supplies & Services	21,000	9,600
23,227	Third Party Payments	16,400	16,400
0	Transfer Payments	0	0
116,415	Support Services	122,800	116,300
0	Capital Charges	0	0
<hr/> 596,498	Total Cost	<hr/> 534,800	<hr/> 543,600
18,574	External Income	0	0
0	Income from Internal Recharges	0	0
<hr/> 577,923	Net Expenditure	<hr/> 534,800	<hr/> 543,600

Purpose of Service

Service Strategy and Regulation represents activities that are not in themselves direct services but enable services as a whole to operate. This encompasses leadership, priority setting and service policy making as distinct from operational management.

Service Management & Support Services operates as a holding account during the year and accumulates costs that are not directly attributable to any one service. These costs are then apportioned on an agreed equitable basis to other Planning cost centres.

The number of full time equivalent staff for this service is xxx.

2015/16 Actual £		2016/17 Estimate £	2017/18 Estimate £
138,974	Employees	139,700	64,800
24,960	Premises Related Expenditure	26,900	33,300
5,849	Transport Related Expenditure	11,000	8,300
104,530	Supplies & Services	69,100	69,100
0	Third Party Payments	0	0
0	Transfer Payments	0	0
105,150	Support Services	123,200	132,900
0	Capital Charges	4,200	0
379,463	Total Cost	374,100	308,400
21,811	External Income	0	0
347,549	Income from Internal Recharges	367,300	304,200
10,103	Net Expenditure	6,800	4,200

Purpose of Service

Identifying housing need, developing, reviewing and implementing the housing strategy for the District particularly with regard to enabling the provision of new affordable homes, negotiating agreements for provision of affordable housing, securing funding and working with housing associations to enable them to build affordable housing to a high standard.

Performance Indicators and Service Standards

- ◇ To enable the provision of at least 400 new affordable homes in the 3-year period 1 April 2015 – 31st March 2018.
- ◇ To enable the provision of at least 800 new affordable homes in the 5-year period 1 April 2015 – 31st March 2020.

The number of full time equivalent staff for this service is xxx.

2015/16 Actual £		2016/17 Estimate £	2017/18 Estimate £
74,472	Employees	77,000	50,000
5,877	Premises Related Expenditure	7,500	9,200
6,511	Transport Related Expenditure	6,500	4,200
1,646	Supplies & Services	13,200	13,200
0	Third Party Payments	0	0
0	Transfer Payments	0	0
58,963	Support Services	61,500	60,400
0	Capital Charges	0	0
<hr/> 147,469	Total Cost	<hr/> 165,700	<hr/> 137,000
38,000	External Income	38,000	38,000
0	Income from Internal Recharges	0	0
<hr/> 109,469	Net Expenditure	<hr/> 127,700	<hr/> 99,000

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West Oxfordshire District Council

Fees and Charges

2017/2018

PLANNING SERVICES

	2016/2017 Basic Charge £ p	2017/2018 Basic Charge £ p	VAT £ p	2017/2018 Total charge £ p	VAT Status
General Administration					
Access to Information/Inspection of Background Documents					
a	0.54	0.55	-	0.55	Non Business
b	5.39	5.50	-	5.50	Non Business
c					
<i>Note: Members of the public may only inspect background documents 3 days prior to Committee date or thereafter.</i>					
Administration Charge for Services Rendered					
		30 percent		30 % + VAT	Standard
Minutes/Agendas					
Per Annum	171.82	175.30	35.06	210.36	Standard
Single Agenda	4.50	4.60	0.92	5.52	Standard
Parish/Town Councils Per Annum	18.72	19.10	3.82	22.93	Standard
Libraries				Free	-
Dyeline Prints (Any type, with due regard to copyright restrictions)					
A2 Size	7.11	7.25	1.45	8.70	Standard
A1 Size	8.83	9.10	1.82	10.92	Standard
From Paper Roll Larger than A1 Size	11.44	11.70	2.34	14.04	Standard
Photocopying - (per sheet)					
A4 size and foolscap	0.14	0.15	0.03	0.18	Standard
A3 size	0.14	0.15	0.03	0.18	Standard
A4 & A3 Colour Copies	0.21	0.25	0.05	0.31	Standard
Design Guide	43.54	44.45	-	44.45	Zero-rated
Local Plan	58.23	59.40	-	59.40	Zero-rated

PLANNING SERVICES

	2016/2017	2017/2018	2017/2018	VAT	Total Charge	VAT Status
	£ p	£ p	£ p	£ p	£ p	
Planning Applications – Maps Up to 6 maps (one charge for the set): 1:500 scale* plus admin fee #	3.66 9.72	3.75 9.95	- 1.99	- 1.99	3.75 11.95	Zero rated Standard
1:1250 scale* plus admin fee #	12.91 9.49	13.20 9.70	- 1.94	- 1.94	13.20 11.64	Zero rated Standard
1:2500 scale* plus admin fee #	53.85 9.72	54.95 9.95	- 1.99	- 1.99	54.95 11.95	Zero rated Standard
*All maps are provided by the National maps Centre and are subject to change if the O.S. increase their fees # Only one admin fee is charged regardless of the number of maps purchased.						
Planning Applications - Weekly Press Lists	164.20	167.50	33.50		201.00	Standard
Planning Decision Notices Notice requested	9.72	9.95	1.99		11.95	Standard
Section 52 Agreement Per copy of Agreement	17.87	18.25	3.65		21.90	Standard
Section 106 Agreements Per copy of Agreement	15.84	16.20	3.24		19.44	Standard
Compilation of Agreement. Minimum charge increased at Officer's discretion						
Tree Preservation Orders Per copy of order	15.31	15.65	3.13		18.78	Standard
Valuation Fee	At Cost		-		At Cost	Standard

PLANNING SERVICES

Local Search Fees

Basic fee for local land charges searches
 Basic fee for submitting local land charges searches (online)
 Each additional enquiry (own questions)
 Each extra parcel of land
 Each optional standard question, except question 4, 5 and 22
 Each optional standard question 4
 Each optional standard question 5
 Each optional standard question 22
 Access to Con29 Data
 Cancellation fee *
 Copy searches
 LLC1 search only
 LLC1 electronic search

* only applies if the cancellation is received before the search is processed

Local Search fees from 1/2/16 are subject to Standard Rated VAT

	2016/2017 Basic Charge £ p	2017/2018 Basic Charge £ p	VAT £ p	2017/2018 Total Charge £ p	VAT Status
	133.20	133.20	26.64	159.84	Standard
	127.35	127.35	25.47	152.82	Standard
	18.90	18.90	3.78	22.68	Standard
	20.20	20.20	4.04	24.24	Standard
	15.70	15.70	3.14	18.84	Standard
	21.00	21.00	4.20	25.20	Standard
	18.90	18.90	3.78	22.68	Standard
	23.00	23.00	4.60	27.60	Standard
	-	-	-	-	Non Business
	26.00	26.00	5.20	31.20	Standard
	10.15	10.15	2.03	12.18	Standard
	12.55	12.55		12.55	Non Business
	8.40	8.40		8.40	Non Business

PLANNING SERVICES

Pre Application Planning Advice

Service	Written Advice	Meeting & Written Advice
1-2 dwellings less than 0.5ha (outline) less than 500m ² floorspace Change of use	£156 + VAT	£312 + VAT Meeting up to 1 hour Each additional meeting £156 per hour
3-14 dwellings 0.5-0.99ha (outline) 500-999m ² floorspace	£312 + VAT	£624 + VAT Meeting up to 1 hour Each additional meeting £156 per hour
15-100 dwellings 1-3.0 ha (outline) 1000-2999m ² floorspace	£624 + VAT	£1248 + VAT Meeting(s) up to 2 hours Each additional meeting £156 per hour
More than 100 dwellings or 3.0ha (outline) or 3000m ² floorspace	£1248 + VAT	£2496 + VAT Meeting(s) up to 3 hours Each additional meeting £156 per hour
Strategic Development sites	N/A	Meetings held in the context of an emerging Development Plan as an intrinsic part of the decision as to whether to allocate the site or not will be free. At the point detailed site/design matters are discussed a fee of £2601 +VAT is payable to cover a further 3 hours of meetings. Each additional meeting £156 per hour
Design Supplement	£52 + VAT	For all non-Listed Building enquiries where a design input is required before a response can be made. This <u>does not</u> apply to enquiries relating solely to applications for listed building consent
Advertisement Consent	£156 + VAT	£208 + VAT
Informal quick responses	N/A	An e-mail description of the proposals along with payment of the £ 27 fee will be required. An informal response will be given by phone or e-mail within 3 working days of receipt. No meetings/ letters will be produced
Season Ticket	N/A	Regular developers, agents or landowners may wish to negotiate a "season ticket" where, upon payment of an up front fee to cover the estimated cost of enquiries likely to be made during the coming year the need to complete the forms and payments for each enquiry can be avoided NB If the estimate is materially exceeded subsequent meetings will be charged at the standard rates above
Solicitor/agent: letters requiring confirmation that conditions have been discharged or satisfied	£156 + VAT	N/A

RESOURCES

Administration

	2016/2017 Basic Charge £ p	2017/2018 Basic Charge £ p	2017/2018 Total Charge £ p	VAT £ p	VAT Status
Freedom of Information enquiries (charge per hr for search costs over the £450 'Appropriate Limit')	25.00	25.00	25.00	-	Non Business
Freedom of Information photocopying - per sheet	0.13	0.13	0.16	0.03	Standard

Summons Costs - Council Tax/NNDR

Council Tax - Summons on application for Liability Order	65.00	65.00	65.00	-	Non Business
Council Tax - Costs of Liability Order hearing	45.00	45.00	45.00	-	Non Business
NNDR - Summons on application for Liability Order	75.00	75.00	75.00	-	Non Business
NNDR - Costs of Liability Order hearing	45.00	45.00	45.00	-	Non Business

* As approved by the Magistrates Court

Miscellaneous properties

Garage rents	10.00	10.20	12.24	2.04	Standard
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COMMUNITY SAFETY & LICENSING

	2016/2017		2017/2018		VAT		2017/2018		VAT Status	
	Basic Charge	£ p	Basic Charge	£ p	£ p	£ p	Total Charge	£ p		
Licences										
Scrap Metal Licence (Site or Collector)	501.84	-	511.88	-	-	-	511.88	-	Non Business	
Renewal (Site or collection)	501.84	-	511.88	-	-	-	511.88	-	Non Business	
Variation (including change of site Manager)	55.42	-	56.53	-	-	-	56.53	-	Non Business	
Variation (other)	41.82	-	42.66	-	-	-	42.66	-	Non Business	
Sex Establishments										
Grant of Annual Licence	906.72	-	924.85	-	-	-	924.85	-	Non Business	
Rents & Hired Facilities										
Street Trading:										
Grant of Annual Consent	2,472.53	-	2,521.98	-	-	-	2,521.98	-	Non Business	
Witney & Chipping Norton	1,653.01	-	1,686.07	-	-	-	1,686.07	-	Non Business	
Carterton, Eynsham & Woodstock										
Grant of 3 month Consent	736.89	-	751.63	-	-	-	751.63	-	Non Business	
Witney & Chipping Norton	530.61	-	541.22	-	-	-	541.22	-	Non Business	
Carterton, Eynsham & Woodstock										
Grant of daily consent	57.42	-	58.57	-	-	-	58.57	-	Non Business	
Witney & Chipping Norton	57.42	-	58.57	-	-	-	58.57	-	Non Business	
Carterton, Eynsham & Woodstock	24.11	-	24.59	-	-	-	24.59	-	Non Business	
Charitable/Community Applications										
Markets:										
Chipping Norton	20.91	-	20.91	-	-	-	20.91	-	Exempt	
per day per 10' frontage or pro-rata	29.11	-	29.11	-	-	-	29.11	-	Exempt	
per day casual	3.08	-	3.08	-	-	-	3.08	-	Exempt	
plus per canopy, per pitch, per day										
Witney	21.83	-	21.83	-	-	-	21.83	-	Exempt	
per day per 10' frontage or pro-rata	29.57	-	29.57	-	-	-	29.57	-	Exempt	
per day casual	3.08	-	3.08	-	-	-	3.08	-	Exempt	
plus per canopy, per pitch, per day	326.23	-	326.23	-	-	-	326.23	-	Exempt	
Farmers Market - per site										
Fairs	5,000.00	-	5,000.00	-	-	-	5,000.00	-	Exempt	
Chipping Norton Mop Fair	2,500.00	-	2,500.00	-	-	-	2,500.00	-	Exempt	
Woodstock Fair										

COMMUNITY SAFETY AND LICENSING

Premises Licences

*Events that exceed 5,000 people will be liable for an additional fee to be charged on an application for a premises licence authorising the event.

Number of people	2016/2017		2017/2018		VAT		2017/2018		VAT Status
	Basic Charge	£ p	Basic Charge	£ p	£ p	£ p	Total Charge	£ p	
5,000-9,999	1,000.00		1,000.00	-	-	-	1,000.00		Non Business
10,000-14,999	2,000.00		2,000.00	-	-	-	2,000.00		Non Business
15,000-19,999	4,000.00		4,000.00	-	-	-	4,000.00		Non Business
20,000-29,999	8,000.00		8,000.00	-	-	-	8,000.00		Non Business
30,000-39,999	16,000.00		16,000.00	-	-	-	16,000.00		Non Business
40,000-49,999	24,000.00		24,000.00	-	-	-	24,000.00		Non Business
50,000-59,999	32,000.00		32,000.00	-	-	-	32,000.00		Non Business
60,000-69,999	40,000.00		40,000.00	-	-	-	40,000.00		Non Business
70,000-79,999	48,000.00		48,000.00	-	-	-	48,000.00		Non Business
80,000-89,999	56,000.00		56,000.00	-	-	-	56,000.00		Non Business
90,000 and over	64,000.00		64,000.00	-	-	-	64,000.00		Non Business

Note: Fees are determined by Government

COMMUNITY SAFETY AND LICENSING (LICENSING ACT 2003)

Premises Licences

Fees relating to applications for premises licences, club premises certificates, variations, (but not changes of name and address etc or changes of designated premises supervisor) the conversion of existing licences, and conversion/variations should be graduated using five bands as shown:

	2016/2017		2017/2018		VAT		2017/2018		VAT Status
	Basic Charge		Basic Charge		£ P		Total Charge		
	£	P	£	P	£	P	£	P	
BAND A	100.00		100.00		-		100.00		Non Business
BAND B	190.00		190.00		-		190.00		Non Business
BAND C	315.00		315.00		-		315.00		Non Business
BAND D	450.00		450.00		-		450.00		Non Business
BAND E	635.00		635.00		-		635.00		Non Business
BAND A	70.00		70.00		-		70.00		Non Business
BAND B	180.00		180.00		-		180.00		Non Business
BAND C	295.00		295.00		-		295.00		Non Business
BAND D	320.00		320.00		-		320.00		Non Business
BAND E	350.00		350.00		-		350.00		Non Business

The annual charges payable by those holding licences and club premises certificates:

Particular types of premises which do not have non-domestic rateable values would be allocated to Band A

The various non-domestic rateable values should be allocated to bands in the following way:
 Note: *Non-Domestic rateable value

BAND A	*£0-£4,300	Non Business
BAND B	*£4,301-£33,000	Non Business
BAND C	*£33,001-£87,000	Non Business
BAND D	*£87,001-£125,000	Non Business
BAND E	*£125,001 and over	Non Business

*No fee or annual charge would be payable by church halls, chapel halls or other premises of a similar nature and village halls, parish and community halls or other premises of a similar

Temporary Events Notice

Personal Licence	21.00	21.00	-	-	21.00	21.00	Non Business
Minor Variations procedure	37.00	37.00	-	-	37.00	37.00	Non Business
Note: Fees determined by Government	89.00	89.00	-	-	89.00	89.00	Non Business

COMMUNITY SAFETY AND LICENSING (LICENSING ACT 2003)

Miscellaneous Fees	2016/2017	2017/2018	VAT	2017/2018	VAT Status
	Basic Charge £ p	Basic Charge £ p	£ p	Total Charge £ p	
Application for a grant or renewal of personal licence	37.00	37.00	-	37.00	Non Business
Temporary event notices	21.00	21.00	-	21.00	Non Business
Theft, loss etc of premises licence or summary	10.50	10.50	-	10.50	Non Business
Application for a provisional statement where premises being built, etc	195.00	195.00	-	195.00	Non Business
Notification of change of name or address	10.50	10.50	-	10.50	Non Business
Application to vary to specify individual as premises supervisor	23.00	23.00	-	23.00	Non Business
Application for transfer of premises licence	23.00	23.00	-	23.00	Non Business
Interim authority notice following death etc. of licence holder	23.00	23.00	-	23.00	Non Business
Theft, loss etc of certificate or summary	10.50	10.50	-	10.50	Non Business
Notification of change of name or alteration of club rules	10.50	10.50	-	10.50	Non Business
Change of relevant registered address of club	10.50	10.50	-	10.50	Non Business
Theft, loss etc of temporary event notice	10.50	10.50	-	10.50	Non Business
Theft, loss etc of personal licence	10.50	10.50	-	10.50	Non Business
Duty to notify change of name or address	10.50	10.50	-	10.50	Non Business
Right of freeholder etc to be notified of licensing matters	21.00	21.00	-	21.00	Non Business
Note: Fees determined by Government					
Gambling:					
Application for new premises licence	411.22	419.44	-	419.44	Non Business
Application to vary a premises licence	411.22	419.44	-	419.44	Non Business
Application to transfer a licence	92.00	93.84	-	93.84	Non Business
Application for the reinstatement of a premises licence	183.96	187.64	-	187.64	Non Business
Application for a provisional statement	411.22	419.44	-	419.44	Non Business
Application for a premises licence which already has a provisional statement	75.74	77.25	-	77.25	Non Business
Fee to notify of change of address	27.03	27.57	-	27.57	Non Business
Annual premises fee	162.33	165.58	-	165.58	Non Business
Large Event - Environmental Health noise monitoring: Charge per hour, minimum 1 hour	64.31	65.60	13.12	78.72	Standard

COMMUNITY SAFETY & LICENSING

	2016/2017		2017/2018		VAT		2017/2018		VAT Status	
	Basic Charge	£ p	Basic Charge	£ p	£	p	Total Charge	£ p		
Taxi Licences										
Grant of Taxi/Private Hire Vehicle Licence	285.70		291.41		-		291.41		Non Business	
Grant of New Taxi/ Private Hire Drivers Licence	73.59		75.06		-		75.06		Non Business	
Taxi/Private Hire Vehicle Transfer	163.56		166.83	(i)	-		166.83		Non Business	
Private Hire Operators Licence	70.59		72.00	(ii)	-		72.00		Non Business	
Plates - Lost/Damaged (Per Plate Issued)	33.40		34.07		-		34.07		Non Business	
Driver's badge lost/replacement	8.16		8.32		-		8.32		Non Business	
Door sticker lost/replacement	8.16		8.32		-		8.32		Non Business	
DVLA Check	at cost		at cost		-		at cost		Non Business	
Disclosure and Barring Service Check (used to be CRB check)	at cost		at cost		-		at cost		Non Business	
Hackney Carriage Knowledge Test	78.54		80.11		-		80.11		Non Business	
Private Hire Knowledge test	59.16		60.34		-		60.34		Non Business	
Note										
(i) Includes new plate on transfer										
(ii) up to two vehicles										
(iii) £30.00 for each additional vehicle										
Other Licences										
Small Society Lotteries	40.00		40.00		-		40.00		Non Business	
Registration	20.00		20.00		-		20.00		Non Business	
Annual Renewal	No Charge		No Charge		-		No Charge		Non Business	
Street Collections	No Charge		No Charge		-		No Charge		Non Business	
House to House Collections	No Charge		No Charge		-		No Charge		Non Business	

Note: These charges are set by the gaming committee thus are not subject to change

ENVIRONMENTAL SERVICES

Health Certificates (Environmental Health)

	2016/2017 Basic Charge £ p	2017/2018 Basic Charge £ p	VAT £ p	2017/2018 Total Charge £ p	VAT Status
Export of Food Products					
Issue of Certificate	84.53	86.22	-	86.22	Non Business
Issue of Repetitive Certificate	47.59	48.54	-	48.54	Non Business
Licences:					
Animal Boarding Establishment					
Registration Fee	135.25	137.96	-	137.96	Non Business
Renewal Fee	97.12	99.06	-	99.06	Non Business
Home Boarding Establishment					
Registration Fee	108.27	110.44	-	110.44	Non Business
Renewal Fee	77.75	79.31	-	79.31	Non Business
Dog Breeders					
Initial	119.04	121.42	-	121.42	Non Business
Renewals	85.46	87.17	-	87.17	Non Business
Riding Establishments					
Registration fee	271.80	277.24	-	277.24	Non Business
Renewal Fee	218.71	223.08	-	223.08	Non Business
Pet Shops					
Registration Fee	119.04	121.42	-	121.42	Non Business
Renewal Fee	85.46	87.17	-	87.17	Non Business
Zoos					
No dispensation - registration & renewal and periodical inspections	556.96	568.10	-	568.10	Non Business
Small zoos with dispensation	232.22	236.86	-	236.86	Non Business
Dangerous Wild Animals					
Registration Fee	300.86	306.88	-	306.88	Non Business
Renewal Fee	198.95	202.93	-	202.93	Non Business
Skin Piercing					
Registration Fee - Per Person	130.95	133.57	-	133.57	Non Business
Premises	176.72	180.25	-	180.25	Non Business

ENVIRONMENTAL SERVICES

Services Rendered or Performed

	2016/2017		2017/2018		VAT		2017/2018		VAT Status
	Basic Charge £ p	Basic Charge £ p	Basic Charge £ p	Basic Charge £ p	£ p	£ p	Total Charge £ p		
Registration of Houses in Multiple Occupation Serving a notice or order under the Housing Act 2004 Administrative and other expenses incurred by the service of notice or order	81.52	83.15	-	83.15	-	-	83.15	Non business	
per habitable room (maximum £1,000)									
per house							300.00		
Immigration Applications									
Report on Inspection of Dwelling	65.93	67.25	13.45	80.70			80.70	Standard	
charge per hour (min 1 hour)									
Fees and Charges for Site licencing and enforcement of residential park homes and caravans Fee for depositing site rules	35.70	36.41							
Application for a new site licence									
Number of caravans									
<5	299.88	305.88							
between 6 and 24	403.92	412.00							
between 25 and 99	481.44	491.07							
between 100 and 199	557.94	569.10							
>200	636.48	649.21							
Annual Fee for existing site licence									
<5	250.92	255.94							
between 6 and 24	332.52	339.17							
between 25 and 99	415.14	423.44							
between 100 and 199	484.50	494.19							
>200	557.94	569.10							
96.50	98.43								
Transfer/amendment of existing site licence Serving a notice under the Mobile Homes Act 2013 Administrative and other expenses incurred by the service of notice or order							300.00		
Dog Control (Release of an impounded Stray Dog)									
Statutory Fee	25.00	25.50	-	25.50	-	-	25.50	Non business	
Kennelling	17.00	17.34	-	17.34	-	-	17.34	Non business	
Administration Fee	30.53	31.14	-	31.14	-	-	31.14	Non business	
Delivery Charge	45.07	45.97	9.19	55.17			55.17	Standard	
Note: The cost of veterinary treatment will be passed on in full to the dog owner. Owners in receipt of an income-related benefit shall only be charged for kennelling and									
Dog Chipping - Standard*	15.23	15.53	3.11	18.64			18.64	Standard	
Dog Chipping - Concessionary*	7.05	7.19	1.44	8.63			8.63	Standard	
Optional return of dog to owner by the kennels									
*Subject to availability									
*Subject to availability									
Dog control fees are pending further review.									
Radar keys	3.71	3.78	0.76	4.54			4.54	Standard	
Public Sewer Searches	30.00	30.00	-	30.00			30.00	Non business	
statutory fee									
Home Improvement Agency:									
Agency Fees for Grant-aided Works up to £5,000	15% of cost	17% of cost						As Applicable	
Agency Fees for balance of Grant-aided Works Above £5,000	12% of cost	14% of cost						As Applicable	
Small Repairs Fee - Estimates quoted at £15 per hour plus VAT (if applicable) plus cost of materials used								As Applicable	
Agency Fees for balance of Grant-aided Works Above £5,000	12% of cost	14% of cost						As Applicable	
Small Repairs Fee - Estimates quoted at £15 per hour plus VAT (if applicable) plus cost of materials used								As Applicable	

ENVIRONMENTAL SERVICES

	2016/2017 Basic Charge £ p	2017/2018 Basic Charge £ p	VAT £ p	2017/2018 Total Charge £ p	VAT Status
Street Naming and Numbering					
Change of an existing property name	55.60	56.70		56.70	Non Business
Allocating a name to a property or allocating a number to a named property	55.60	56.70		56.70	Non Business
Change of a commercial building address	55.60	56.70		56.70	Non Business
Change of street name at residents, developers or parish/town council request	333.00	339.70		339.70	Non Business
Plus additional charge per property/unit where consultation with existing residents is to be carried out by WODC	36.70	37.40		37.40	Non Business
Naming and numbering of a block of flats	166.30	169.60		169.60	Non Business
Naming and numbering of new properties including commercial buildings					
Per Unit up to 5 plots	55.60	56.70		56.70	Non Business
6 - 25 plots	470.50	479.90		479.90	Non Business
26 - 75 plots	731.90	746.50		746.50	Non Business
76 - 150 plots	1,045.50	1,066.40		1,066.40	Non Business
151 - 250 plots	1,306.90	1,333.00		1,333.00	Non Business
251 - 350 plots	1,568.30	1,599.70		1,599.70	Non Business
351 - 500 plots	1,829.60	1,866.20		1,866.20	Non Business
501 or more plots	2,091.00	2,132.80		2,132.80	Non Business
Additional charges where new street names are required:					
1 - 5 new street names	209.10	213.30		213.30	Non Business
6 - 10 new street names	418.20	426.60		426.60	Non Business
10 or more new street names	522.80	533.30		533.30	Non Business
Charge for a developer amending plans after naming and numbering has commenced	111.20	113.40		113.40	Non Business
Charges for preparing site location plans and supervising the installation of street nameplates					
1-4 Nameplates	175.00	178.50	35.70	214.20	Standard Rate
5-8 Nameplates	225.00	229.50	45.90	275.40	Standard Rate
9-12 Nameplates	275.00	280.50	56.10	336.60	Standard Rate
13-16 Nameplates	325.00	331.50	66.30	397.80	Standard Rate
17-20 Nameplates	375.00	382.50	76.50	459.00	Standard Rate
21-24 Nameplates	425.00	433.50	86.70	520.20	Standard Rate
25-28 Nameplates	475.00	484.50	96.90	581.40	Standard Rate
29+ Nameplates	500.00	510.00	102.00	612.00	Standard Rate

Note:

The charges above include all necessary administration, site visits to carry out existing address checks, establishing any new street names required and the publishing of the new addresses to relevant organisations

ENVIRONMENTAL SERVICES

Services Rendered or Performed

	2016/2017 Basic Charge £ P	2017/2018 Basic Charge £ P	VAT £ P	2017/2018 Total Charge £ P	VAT Status
Pest Control - Domestic Rats & Mice (per course of treatment)	49.10	50.08	10.02	60.10	Standard
<i>Note: Pest Control for rats and mice will be charged at the survey rate for occupiers of domestic premises in receipt of an income-related benefit</i>					
Wasps	47.15	48.09	9.62	57.71	Standard
Second & Subsequent wasps nests treated during the same visit	23.43	23.90	4.78	28.68	Standard
Other Insects	61.81	63.05	12.61	75.66	Standard
Other Insects - all following visits	32.96	33.62	6.72	40.34	Standard
Abortive Calls and Surveys	16.34	16.67	3.33	20.00	Standard
Pest Control - Commercial All pests (except wasps)	78.54	80.11	16.02	96.13	Standard
Wasps	78.54	80.11	16.02	96.13	Standard
Abortive Calls and Surveys	39.30	40.09	8.02	48.10	Standard
Private Water Supplies: Commercial Risk Assessment (per assessment) Hourly rate £43 (maximum £500)					Non Business Non Business
Small Domestic Supplies Risk Assessment (per assessment) Hourly rate of £43					Non Business Non Business Non Business
Water Quality Assessment Sampling (each visit)	100.00	100.00	-	100.00	Non Business
Investigation	100.00	100.00	-	100.00	Non Business
Granting an authorisation	100.00	100.00	-	100.00	Non Business
Analysing a sample	25.00	25.00	-	25.00	Non Business
Taken under Regulation 10	100.00	100.00	-	100.00	Non Business
Taken during Check monitoring	500.00	500.00	-	500.00	Non Business
Taken during Audit monitoring					

ENVIRONMENTAL SERVICES

Services Rendered or Performed

	2016/2017 Basic Charge £ p	2017/2018 Basic Charge £ p	VAT £ p	2017/2018 Total Charge £ p	VAT Status
Commercial Waste					
Cost per collection					
240 Litre Bin	6.06	6.18	-	6.18	Non Business
360 Litre Bin	9.35	9.54	-	9.54	Non Business
660 Litre Bin	11.30	11.53	-	11.53	Non Business
1,100 Litre Bin	16.30	16.63	-	16.63	Non Business
660 Litre Bin - Clinical	12.03	12.27	-	12.27	Non Business
Annual once per week collection					
240 Litre Bin	315.12	321.42	-	321.42	Non Business
360 Litre Bin	486.20	495.92	-	495.92	Non Business
660 Litre Bin	587.60	599.35	-	599.35	Non Business
1,100 Litre Bin	847.60	864.55	-	864.55	Non Business
660 Litre Bin - Clinical	625.75	638.27	-	638.27	Non Business
Commercial Waste Recycling					
240 Litre Bin	3.96	4.04	-	4.04	Non Business
360 Litre Bin	6.14	6.26	-	6.26	Non Business
660 Litre Bin	7.86	8.02	-	8.02	Non Business
1,100 Litre Bin	11.17	11.39	-	11.39	Non Business
Schedule 2 Customers					
240 Litre Bin	8.07	8.23	-	8.23	Non Business
360 Litre Bin	8.07	8.23	-	8.23	Non Business
660 Litre Bin	8.07	8.23	-	8.23	Non Business
1100 Litre Bin	9.08	9.26	-	9.26	Non Business
Commercial Food Waste Service					
23 Litre Caddy	3.26	3.33	-	3.33	Standard
140 Litre Bin	4.05	4.13	-	4.13	Standard
240 Litre Bin	4.75	4.85	-	4.85	Standard
360 Litre Bin	5.58	5.69	-	5.69	Standard
660 Litre Bin	7.64	7.79	-	7.79	Standard

These charges are net of VAT as per a change in HMRC policy but may be subject to future review

ENVIRONMENTAL SERVICES

Services Rendered or Performed

- *Pre paid plastic sacks - per sack (Refuse)
- *Pre paid stickers - per sticker (Refuse)
- *Pre paid plastic sacks - per sack (Recycling)
- *Pre paid stickers - per sticker (Recycling)
- *Service to be available where wheeled bins are unsuitable*

For Domestic use only:-

- Bulky household waste charges
- 360 litre wheeled bin
- Waste collection from commercial establishments
(See page 101 for chargeable items)

Food Surrender Certificate (Charge per hour, minimum 1 hr)

- Food Premises Register
- Charge for copy of complete Register
- Charge per page of Register

Recovery of Abandoned Trolleys (per trolley)

	2016/2017 Basic Charge £ p	2017/2018 Basic Charge £ p	VAT £ p	2017/2018 Total Charge £ p	VAT Status
	2.42	2.47	-	2.47	Non Business
	2.42	2.47	-	2.47	Non Business
	2.00	2.04		2.04	Non Business
	2.00	2.04		2.04	Non Business
	86.15	87.87	-	87.87	Non-business
	65.93	67.25	13.45	80.70	Standard
	461.00	470.22	92.20	562.42	Standard
	9.32	9.51	1.86	11.37	Standard
	46.41	47.34	9.47	56.81	Standard

ENVIRONMENTAL SERVICES

Services Rendered or Performed

	2016/2017 Basic Charge £ p	2017/2018 Basic Charge £ p	VAT £ p	2017/2018 Total Charge £ p	VAT Status
Provision of Environmental Information Pre-application meetings, written statements and enquiries made separately to Local Land Charge searches for environmental information. (Charge per hour, minimum 1 hr) <i>Note: There is no charge for locating, retrieving or extracting environmental information, or for: Information contained in the public register we hold, lists of information or examining information at the Council's offices. No charge will be made in respect of simple telephone requests by students in full time education.</i> The Charges for Environmental Information not covered above essentially cover: Reproduction of documents, 10p per A4 sheet Postage and other forms of transmission e.g. fax at cost Staff time - if information is to be created for the purpose of the request (i.e. outside the EIR) then the charge is at an hourly rate in accordance with the Council's Annual Budget Book and Charging Policy. The hourly charge for 2012/13 is £73.46 The Policy and charges are under review and may be revised Land Contamination Enquiry (Officer's time) (Charge per hr, minimum 1 hr) Factual Statements (Charge per hr, minimum 1 hr)	65.92	67.24	13.45	80.69	Standard
	65.92	67.24	13.45	80.69	Standard
	65.92	67.24	13.45	80.69	Standard

ENVIRONMENTAL SERVICES

Penalty Notices

	2016/2017 Basic Charge £ p	2017/2018 Basic Charge £ p	VAT £ p	2017/2018 Total Charge £ p	VAT Status
Fine for Dog Fouling	50.00	50.00	-	50.00	Non business
statutory fee					
Parking enforcement pending introduction of Civil Parking Enforcement (currently scheduled for July 2009)					
Operational Guidance to Local Authorities: Parking Policy and enforcement. Department for Transport. Traffic Management Act 2004					
Higher Level Contravention paid after service of charge certificate	105.00	105.00		105.00	Non-business
Higher Level Contravention paid after 14 days but before service of charge certificate	70.00	70.00		70.00	Non-business
Higher level contravention paid within 14 days	35.00	35.00		35.00	Non-business
Lower Level Contravention paid after service of charge certificate	75.00	75.00		75.00	Non-business
Lower level contravention paid within 14 days	50.00	50.00		50.00	Non-business
Lower level contravention paid within 14 days	25.00	25.00		25.00	Non-business
Nuisance parking	100.00	100.00	-	100.00	Non-business
If paid within 14 days	75.00	75.00		75.00	Non-business
Abandoned vehicles	200.00	200.00		200.00	Non-business
If paid within 14 days	150.00	150.00		150.00	Non-business
statutory fee					

ENVIRONMENTAL SERVICES

Penalty Notices (continued)

		2016/2017 Basic Charge £ p	2017/2018 Basic Charge £ p	VAT £ p	2017/2018 Total Charge £ p	VAT Status
Depositing litter	statutory fee	80.00 60.00	80.00 60.00		80.00 60.00	Non-business Non-business
Graffiti & Fly-posting	statutory fee	80.00 60.00	80.00 60.00		80.00 60.00	Non-business Non-business
Unauthorised distribution of free printed matter	statutory fee	80.00 60.00	80.00 60.00		80.00 60.00	Non-business Non-business
Failure to comply with a waste receptacles notice	statutory fee	80.00 60.00	80.00 60.00		80.00 60.00	Non-business Non-business
Failure to comply with a street litter control notice	statutory fee	110.00 83.00	110.00 83.00		110.00 83.00	Non-business Non-business
Failure to comply with a litter clearing notice	statutory fee	110.00 83.00	110.00 83.00		110.00 83.00	Non-business Non-business
Failure to produce waste documents	statutory fee	300.00 180.00	300.00 180.00		300.00 180.00	Non-business Non-business
Failure to produce authority to transport waste	statutory fee	300.00 180.00	300.00 180.00		300.00 180.00	Non-business Non-business
Smoking in smoke free premises or work vehicles	statutory fee	50.00 30.00	50.00 30.00		50.00 30.00	Non-business Non-business
Failure to display no smoking signs	statutory fee	200.00 150.00	200.00 150.00		200.00 150.00	Non-business Non-business

BULKY HOUSEHOLD COLLECTION SERVICE

	2016/2017 Basic Charge £ p	2017/2018 Basic Charge £ p	VAT £ p	2017/2018 Total Charge £ p	VAT Status
Normal Items					
Normal Household items					
Up to 4 items	25.50	26.00	-	26.00	Non business
Each additional item	5.49	5.60	-	5.60	Non business
Individually chargeable items					
# Bath (fibreglass)	25.50	26.00	-	26.00	Non business
# Bath (Cast iron)	25.50	26.00	-	26.00	Non business
# Bathroom Suite (up to 3 items)	25.50	26.00	-	26.00	Non business
# Boiler	25.50	26.00	-	26.00	Non business
# Dog Kennel	25.50	26.00	-	26.00	Non business
# Doors (up to 4)	25.50	26.00	-	26.00	Non business
# Fence Panels (up to 4)	25.50	26.00	-	26.00	Non business
# Filing Cabinets	25.50	26.00	-	26.00	Non business
# Garage Door	25.50	26.00	-	26.00	Non business
# Garage Door (Double)	25.50	26.00	-	26.00	Non business
# Glass (up to 5 panes)	25.50	26.00	-	26.00	Non business
# Kitchen Units (up to 4 units)	25.50	26.00	-	26.00	Non business
# Piano	25.50	26.00	-	26.00	Non business
# Radiators (up to 2)	25.50	26.00	-	26.00	Non business
# Shed (dismantled)	25.50	26.00	-	26.00	Non business
# Shelves (up to 4)	25.50	26.00	-	26.00	Non business
# Sink	25.50	26.00	-	26.00	Non business
# Storage Heaters, with bricks removed	25.50	26.00	-	26.00	Non business
# Toilet	25.50	26.00	-	26.00	Non business
# Window Blinds (up to 4)	25.50	26.00	-	26.00	Non business
# Windows (up to 4)	25.50	26.00	-	26.00	Non business
# Wire Mesh (per 2 metres)	25.50	26.00	-	26.00	Non business
# Wood (per cubic metre)	25.50	26.00	-	26.00	Non business
# Work Tops (up to 4)	25.50	26.00	-	26.00	Non business

Note household items (eg fixtures & fittings) classed as commercial waste are chargeable.

Note: The Council will not collect the following items:

Asbestos, Bricks, Builders Rubble, Car Batteries, Car Shells, Chemicals, Gas Bottles, Oil Drums, Paint, Trailers, Vehicle Engines (or other parts) or Vehicle wheels/tyres

Building Regulation Charges

Last year charges were left at 15/16 fees. 2% has been ad

Table A - New Dwellings

Number of Dwellings	Charge (Excluding VAT)	Charge (Including VAT)
1	559.98	671.98
2	771.63	925.96
3	983.28	1,179.94
4	1,188.25	1,425.90
5	1,406.73	1,688.08
6	1,597.93	1,917.52

Please note that projects where more than 6 dwellings are proposed will be calculated on an individual basis

Table B - Domestic and Commercial Extensions to a single building

Category	Description	Total Charge (Exc VAT)	Total Charge (Inc VAT)	Regularisation (+50%)*
1	Garage 30m2 to 60m2	273.36	328.03	410.04
2	Garage conversion to habitable accommodation	205.02	246.02	307.53
3	Extension 1m2 to 20m2	423.30	507.96	634.95
4	Extension 21m2 to 60m2	559.98	671.98	839.97
5	Extension 61m2 to 100m2	703.29	843.95	1,054.92
6	Extension over 100m2		Calculated on individual basis	Based on cost of works charge + 50%
7	Loft conversion 1m2 to 100m2	546.21	655.45	819.32
8	Loft conversion over 100m2		Calculated on individual basis	Based on cost of works charge + 50%

Table C - All Other Work

Category	Description	Total Charge (Exc VAT)	Total Charge (Inc VAT)	Regularisation (+50%)
1	Internal alts £1 to £1,000	102.41	122.89	153.60
2	Internal alts £1,001 to £5,000	204.87	245.84	307.30
3	Internal alts £5,001 to £10,000	273.16	327.79	409.73
4	Internal alts £10,001 to £20,000	375.62	450.74	563.41
5	Internal alts £20,001 to £30,000	532.64	639.17	798.97
6	Internal alts £30,001 to £40,000	648.77	778.53	973.16
7	Internal alts £40,001 to £50,000	751.18	901.41	1,126.77
8	Internal alts £50,001 to £60,000	921.93	1,106.31	1,382.88
9	Internal alts £60,001 to £70,000	990.22	1,188.26	1,485.31
10	Internal alts £70,001 to £80,000	1,092.62	1,311.15	1,638.94
11	Internal alts over £80,000		Calculated on an individual basis	Based on cost of works charge + 50%
12	Up to 8 new windows installed by non FENSA opp. Over 8 calculated on an individual basis	87.56	105.07	Based on cost of works charge + 50%
13	Thermal installation upgrade		Calculated on an individual basis	Based on cost of works charge + 50%
14	Installation of solar panels	87.56	105.07	
15	Electrical installations if not using a competent electrical installer	420.24	504.29	630.36

Capital Programme

2017/18 - 2021/22

Capital Programme - 2016/17 to 2021/22

Scheme	Original Budget	Slippage from 2015/16	New Schemes	Total Budget 16/17	2017/18	2018/19	2019/20	2020/21	2021/22	Total future (5) years £
Parish Council Loans Scheme	175,000	8,000		183,000	175,000	175,000	175,000	170,000	100,000	695,000
IT Provision - Systems & Strategy	100,000	6,200		106,200	100,000	100,000	100,000	100,000	100,000	500,000
Deployment of High Speed Broadband	1,600,000	0		1,600,000						0
Financial Management System (Agresso)	0	21,100		21,100						0
Income Management System	20,400	0		20,400						0
CRM (BICS)	29,200	0		29,200						0
Council Buildings Maintenance Programme	139,000	22,100	33,000	194,100	200,000	200,000	200,000	200,000	200,000	1,000,000
Housing System	50,000	0		50,000						0
BS7666 Gazeteer (PDG Funded)	0	21,400		21,400						0
IT Equipment - PCs, Copiers etc	40,000	26,400		66,400	40,000	40,000	40,000	40,000	40,000	200,000
Public Convenience 2014 refurbishment	0	25,000		25,000						0
iWorld Revenues & Benefits 2012/13	161,000	0		161,000						0
Improvement Grants/Disabled Facilities Grants	567,000	53,000		620,000	567,000	567,000	567,000	567,000	567,000	2,835,000
Vehicle & Plant Renewal	100,000	244,000		344,000	100,000	100,000	100,000	100,000	100,000	500,000
Flood Prevention Works	0	103,400		103,400						0
Community Grants Fund	200,000	341,500		541,500	200,000	200,000	200,000	200,000	200,000	1,000,000
Windrush Leisure Centre - Leisure Equipment	0	6,200		6,200						0
NE Carterton - Public Art Phase 3	0	6,800		6,800						0
Marrionts Close - Public Artworks	0	3,800		3,800						0
Abbeycare - Public Art	0	30,000		30,000						0
Stanton Harcourt Public Art	0	1,900		1,900						0
Marrionts Play Area B2	6,300	0		6,300						0
Eynsham Public Art	0	14,100		14,100						0
Monahan Way Pavilion Improvements	8,000	0		8,000						0
Improvements to Market Square Witney (S.106)	0	46,500		46,500						0
Solar Panels Scheme	212,000	0		212,000						0
Purchase of Newmnan Court	0	0	910,000	910,000						0
Purchase of Des Roche Square, Witney	0	0	6,750,000	6,750,000						0
Affordable Housing	100,000	200,000		300,000						0
Equity Loan Scheme	0	42,600		42,600						0
Land At New Road Kingham	0	23,700		23,700						0
Environmental Services depot site				0	2,500,000					2,500,000
Waste and Recycling Vehicles				0	3,529,300					3,529,300
Waste and recycling containers				0	916,600					916,600
Bartec Waste & Recycling Software			28,400	28,400						0
Mortgage support scheme			0	0	500,000					500,000
	3,507,900	1,247,700	7,721,400	12,477,000	8,827,900	1,382,000	1,382,000	1,377,000	1,207,000	14,175,900

Capital Programme - 2016/17 to 2021/22

Financing	Original Budget	Slippage from 2015/16	New schemes	Total Budget 2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	Total future (5) years £
Revenue Contributions	657,100	0	60,000	717,100	540,000	540,000	540,000	540,000	540,000	2,700,000
Earmarked Reserves	1,600,000	0	850,000	2,450,000						0
External Contributions:										
Environment Agency	0	103,400	0	103,400						0
PDG	50,000	21,400	0	71,400						0
S106 contributions	6,300	103,100	33,000	142,400						0
MOD/RAF Benevolent Fund/Royal British Legion/ S:	8,000	0	0	8,000	6,945,900					6,945,900
External Borrowing										0
Capital Grants										
Better Care Funding (of DFGs)	251,000	0	0	251,000	567,000	567,000	567,000	567,000	567,000	2,835,000
Capital Receipts										
Affordable Housing - Capital Receipts	100,000	200,000	0	300,000	500,000					500,000
Capital Receipts	835,500	819,800	0	1,655,300	275,000	275,000	275,000	270,000	100,000	1,195,000
Purchase of Des Roche Square, Witney			6,750,000	6,750,000						0
[mix of capital receipts, reserves and borrowing TBC]	3,507,900	1,247,700	7,693,000	12,448,600	8,827,900	1,382,000	1,382,000	1,377,000	1,207,000	14,175,900

